

Minutes of a meeting of the Parish Council held on
Thursday 16th February 2017 at the Memorial Hall, Dilton Marsh at 7.30.

Present : Cllr A Irving (Chair), Cllr A Coutts-Britton, Cllr S Harris, Cllr A Page, Cllr J Moody, Cllr W Johnson.

In attendance : Nicola Duke (Parish Clerk), Wiltshire Councillor J Wickham and 1 member of the public.

Public Forum – There were no members of the public present during the public forum.

16/2191	Apologies for Absence Apologies for absence were received from Cllr Howells (holiday), Cllr Middleton (work commitments), Cllr Moreland, Cllr Hutt (work commitments) and Cllr Short and were accepted.
16/2192	Declarations of Interest and Dispensations to Participate There were none.
16/2193	Minutes The minutes of the Ordinary Meeting of the Parish Council held on 19 January 2017 were approved for accuracy and adopted (proposed Cllr Johnson, seconded Cllr Moody).
16/2194	Matters Arising There were none.
16/2195	Reports To receive reports from: a) <u>Wiltshire Councillor Jerry Wickham</u> – reported on the budget situation at Wiltshire Council informing members that the council tax would increase by 1.99% and the social care levy by 2.99%. He reported that the latter increase would still be insufficient to meet the need and the gap would continue to widen – the gap in 2020/21 was anticipated to be in the region of £8.5m. Further significant savings would therefore need to be made. Cllr Wickham reported on the extension of opening days at the household recycling centres in Chippenham, Trowbridge and Salisbury. b) <u>Community Policing Team</u> – the report had been received and would be forwarded to members. c) <u>Community Area Board</u> – Cllr Wickham reported that Wiltshire Council was conducting a feasibility study into the library at Westbury and was considering a ground floor extension to create more community space and renovate the top floors to convert into accommodation. He also reported that the post office was likely to go from the co-op site but could be located in the renovated library. Cllr Wickham reported that the works planned at Tower Hill would be taken forward and the plans would be re-examined in the new financial year. The funds allocated had been rolled over for 2017/18. Cllr Harris mentioned the youth awards and reported the deadline for nominations was 24 th February 2017. The award ceremony would be held on 10 th March 2017. Members were encouraged to consider any deserving individuals for nomination. Cllr Harris drew attention to a recently issued booklet from the police on cyber-crime and spoke regarding defibrillators, reporting that information was available from Liam Cripps (Community Engagement Manager). Cllr Wickham stated the Area Board would look favourably on applications for funding.

d) Community Area Transport Group – the clerk reported on the request from CATG to provide a contribution of £200 towards the planned improvements at Clivey and Red Pit Lane.

16/2196

Planning applications

a) Members resolved comments on applications received as listed below:

17/00042/FUL	The Old Laundry 88 High Street	Provision of a first floor rear dormer PC comment – No objection.
16/11850/FUL	Land adj to Hisomley Farmhouse, Hisomley	Application for the extension of existing day room and change of use of land to accommodate 2 additional gypsy pitches comprising 2 mobile homes, 2 touring caravans, 2 dayrooms and associated works PC comment – Objection on the following grounds: <ul style="list-style-type: none"> • Application is contrary to Core Policy 2 – Building in the countryside • Application is contrary to Core Policy 47 as the condition of safe pedestrian and vehicular access cannot be met. Cllr Wickham reported that he would call this application in to be considered at the Planning Committee.
16/12497/FUL and 17/00325/LBC	Brook Hall, Wood Road, North Bradley	Creating 3 new window openings, re-opening 2 blocked window openings, re-opening 4 blocked doorways, re-roofing including insulation and creation of a small dormer to allow bat access PC comment – Leave to conservation officer.
17/00401/FUL	15 Clearwood, Dilton Marsh	Internal alterations and two storey extension PC comment – No objection.

b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications received after 7 February 2017 – none had been received.

c) To consider any other planning matter – there were none.

16/2197

Planning decisions, appeals and enforcements

No planning and enforcement decisions, notices and updates had been received.

<p>16/2198</p>	<p>Finance</p> <p>a) A report from the Clerk on the current financial position had been circulated to members and was noted.</p> <p>b) Council expenditure as listed below was approved (proposed Cllr Irving, seconded Cllr Page):</p> <table border="1" data-bbox="355 312 1523 522"> <tr> <td>Clerks Salary</td> <td>February 2017</td> <td>£437.80</td> </tr> <tr> <td>Clerks expenses</td> <td>February 2017</td> <td>£43.72</td> </tr> <tr> <td>HMRC PAYE</td> <td>February 2017</td> <td>£109.60</td> </tr> <tr> <td>Aspire Defence</td> <td>Advance payment February issue Dilton News</td> <td>£40.43</td> </tr> <tr> <td>Dilton Marsh Memorial Hall</td> <td>Hall hire January 2017</td> <td>£25.00</td> </tr> </table>	Clerks Salary	February 2017	£437.80	Clerks expenses	February 2017	£43.72	HMRC PAYE	February 2017	£109.60	Aspire Defence	Advance payment February issue Dilton News	£40.43	Dilton Marsh Memorial Hall	Hall hire January 2017	£25.00
Clerks Salary	February 2017	£437.80														
Clerks expenses	February 2017	£43.72														
HMRC PAYE	February 2017	£109.60														
Aspire Defence	Advance payment February issue Dilton News	£40.43														
Dilton Marsh Memorial Hall	Hall hire January 2017	£25.00														
<p>16/2199</p>	<p>Highways and Environment</p> <p>a) <u>Progress on highway and environment projects</u> – it was noted that the funds for the Tower Hill work had been safeguarded.</p> <p>b) <u>Matters requiring attention</u> – members spoke regarding vegetation overhanging the supply cables at Greenacres. It was noted that this had been added to the Parish Steward list. Cllr Coutts- Britton reported that the trees overhung the highway and Cllr Wickham undertook to report this onwards to Wiltshire Council. Cllr Harris had tried to report that there were two broken metal posts at the triangle, but had been unable to find the facility to do so on the myWiltshire app. Cllr Wickham directed her to the street furniture and damaged signs section. The Chair reported that, at the entrance to the Fairwood trading estate, there was an eroded drain which was dangerous. (BA13 3SN)</p> <p>c) <u>Proposals for highway works at Redpit and to consider allocation of funds for CATG contribution</u> – It was proposed by Cllr Irving, seconded by Cllr Page and resolved that funds of up to £200 would be allocated on completion of the work subject to it being required by Wiltshire Council. Cllr Wickham undertook to report this back to CATG.</p> <p>d) <u>Neighbourhood Watch signs for the parish</u> – Cllr Harris reported that Neighbourhood Watch had been revamped and new signs needed to be installed, although she stated that interest in the village was slight. The new signs were £5.00 or new metal signs could be installed at cost of £30.00. Cllr Harris recommended that, further to her previous point, the cheaper signs be purchased. The first option was approved as the most appropriate and Cllr Harris would liaise with the clerk to take this forward.</p> <p>e) <u>Proposed diversion of Footpath no 15A from Wiltshire Council</u> – members had previously stated no objection to this diversion and had no further comment to make.</p>															
<p>16/2200</p>	<p>Playing Field</p> <p>Members had received a report on proposals for the installation of a linear play area in the recreation ground. The Chair reported that RAPID had attended a site meeting with the Ministry of Play to mark out where each piece of equipment would go. One bench would be removed in order to ensure a nice run for the timber trail. It was clarified that all the equipment would be placed on the southern edge of the field and the whole length of the trail totaled 21 metres. It was reported that the work could be completed in time for the Easter holidays.</p> <p>The Chair proposed that the Council approve the award of the contract for the provision and installation of the timber trail to the Ministry of Play at a total cost of £7,949. The Chair further proposed that the Parish Council fund an additional piece of equipment (one x balance stack) at a cost of £1,100. This was seconded by Cllr Johnson and resolved. This extra piece of equipment is to be part of the timber trail on the southern boundary.</p>															

	<p><i>Policy number 16/2200</i> <i>Statutory provision LGMPA 1976 s 19</i> <i>Budgetary provision Grant obtained in the amount of £8,000 / Additional piece of equipment at £1,100 to be funded from PC Capital Fund.</i></p> <p>The Chair reported that as the owner of Alan Powell Lane the council needed to attend to the condition of the first part of the lane, where the potholes were now very deep. Cllr Page reported that tar planes had been used in the past, although this was only a temporary repair and offered to approach a contractor based in the parish.</p>
16/2201	<p>Noticeboards Members received and considered quotations for the purchase/replacement of the parish council noticeboards and it was agreed that the clerk would liaise with Greenbarnes to ascertain if there were any other options for closure apart from a lock system. It was noted that four boards would be required.</p>
16/2202	<p>Council Reports</p> <ol style="list-style-type: none"> a) <u>The Chairman</u> – the Chair reported the bulb planting had been done. It had been planned to photograph where the plants come up this year so that gaps could be identified for future planting. Cllr Harris would photograph at Shepherds Mead end. b) <u>Members</u> – Cllr Coutts- Britton reported that he would be absent for the March and April meetings due to his engagement as a speaker on cruise ships. He also reported that he would not be standing for election in May 2017 and this would, therefore, be his last meeting. He thanked his fellow members for their comradeship and work. The Chair thanked Cllr Coutts-Britton for all his contributions during his tenure as a parish councillor. Cllr Harris spoke regarding the letter from Mr Bennett in the White Horse News stating the view that this needed to be addressed. It was agreed to add this to the agenda for the March meeting and notify and invite Mr Bennett accordingly. c) <u>The Clerk</u> – there was nothing additional to report.
16/2203	<p>Correspondence</p> <ol style="list-style-type: none"> a) Westbury Community Engagement Manager re: The Great British Spring Clean (<i>previously circulated</i>) – no additional action required, already in hand. b) The Friends of the Tin Church re: proposal to install defibrillator at Brokerswood tin church (<i>previously circulated</i>) – it was noted that the church was not in the civil parish of Dilton Marsh being in North Bradley. Members had no comments they wished to make.
16/2204	<p>Meeting schedule The date and time of the next meeting was noted as Thursday 16 March 2017 at 7.30pm.</p>

There being no further business the meeting was closed at 8.35 pm.