

Dilton Marsh Parish Council

Clerk to the Council: Ms Nicola Duke
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Minutes of a meeting of the Parish Council held on **Thursday 21st December 2017**
at the Memorial Hall, Dilton Marsh at 7.30 pm.

Present: Cllr Irving (Chair), Cllr Hutt, Cllr Harris, Cllr Howells, Cllr Gibbs, Cllr Short, Cllr Jarvis and Cllr Morland (from agenda item 7320)..

In attendance: Nicola Duke (Parish Clerk), Wiltshire Councillor J Wickham and 7 members of the public.

Public Forum

Mr Greg Bolwell – addressed the Council regarding an issue with parking from The Avenue to the Circle reporting that bin lorries were not able to get through due to irresponsible parking. Mr Bulwell reported that this created health and safety issues due to emergency vehicle access. The Chair suggested that Selwood Housing be contacted and it was agreed the Clerk would write to both Selwood Housing and Highways.

Tina Pagett – addressed the Council regarding the Fairfield College application providing information on the consultation campaign which had been run in the café and via social media. She outlined the plans and noted the members' comments regarding parking and the impact of the development on traffic in the High St.

Clive Short – Memorial Hall Trustees – reported on a recent conflict with the Water Board over a storm drain, which the Trustees had had to repair. He sought clarification that the Fairfield College planning application would not in any way affect the drain. He asked for a written disclaimer against any problems created as a consequence of the building. Mrs Pagent confirmed that the college developer knew the land and the drainage issues well. Cllr Harris drew attention to the fact some near neighbours had not been consulted.

Ruth Collins– spoke as a member of RAPID regarding recent emails from residents about the new play area. She confirmed that the correct age range was '8 and under', reported that signage regarding dogs was advisory only and reported that members of RAPID were happy to meet with residents to discuss their concerns at the reported anti-social behaviour.

2317	Apologies for absence Apologies for absence were received from: Cllr Middleton due to a family engagement, which were accepted. Cllr Roberts due to a family engagement, which were accepted. Cllr Johnson due to a work commitment, which were accepted. Cllr Page due to another engagement, which were accepted.
2318	Declarations of Interest and Dispensations to Participate Cllr Irving declared an interest in the planning application relating to Fairfield College, as a trustee of that organisation. It was confirmed that the interest was not of a pecuniary nature and Cllr Irving offered to chair the debate but take no part in it and not cast any vote. This was put to members and agreed.

2319	<p>Minutes</p> <p>The minutes of the Meeting of the Parish Council held on 16th November 2017 were approved for accuracy with one amendment and adopted (proposed Cllr Jarvis, seconded Cllr Short).</p>				
2320	<p>Parish Council reports</p> <ul style="list-style-type: none"> • Wiltshire Councillor Jerry Wickham reported the following: <ul style="list-style-type: none"> ○ CATG were due to meet 12 January 2018 ○ The Tower Hill meeting with residents had taken place on 5th December 2017 and it had been agreed that the scheme presented (no 4) would go ahead. It had been accepted that the scheme was not necessarily to the total satisfaction of all residents but was felt to be an improvement on previous schemes. Evaluation and monitoring would take place post installation. The footpath would now be denoted with both white and yellow lines and would be a different surface colour – this would not provide a physical refuge but would be a visual indication to drivers. ○ Licensing applications – Cllr Wickham reminded Councilors that comments on licensing applications needed to relate to 4 specific realms. The application for Fairwood Lakes would have to go a licensing hearing sometime in January 2018. ○ Prince of Wales development – Cllr Wickham had called the application in to the Planning Committee so the application would be determined by committee if officers were minded to grant permission. ○ Dog issue – Cllr Wickham reported that he was reaching a resolution regarding the dog problem via extensive involvement with the dog warden and Selwood Housing. ○ The Area Board had met on 7th December 2017 and a number of grants had been issued to the Ethandune parishes. <p><i>At this point Cllr Morland joined the meeting.</i></p> <ul style="list-style-type: none"> • Community Policing Team – previously circulated by email and noted. Cllr Harris drew attention to the recent spate of vehicle thefts in the area. Cllr Hutt reported that there was a blue van following delivery vehicles in the village, police had been informed. • Community Area Board – no report. • Community Area Transport Group – no report. 				
2321	<p>Planning applications</p> <p>a) Members resolved the Council's comments on applications received and not previously responded to as listed below –</p> <table border="1" data-bbox="313 1661 1533 2016"> <tr> <td data-bbox="313 1661 550 2016">17/09970/FUL</td> <td data-bbox="550 1661 867 2016">Fairfield Farm College, High Street, Dilton Marsh</td> <td data-bbox="867 1661 1533 2016"> <p>New 63 x 21m indoor horse arena with viewing area and WC and kitchen facilities, 11 no horse loose boxes, 20 x 40 m external horse arena, lean to farm store, car park for 66 cars and 10 minibuses/horse trailers, enlarged drainage pond, extended access road</p> <p>Dilton Marsh Parish Council supports the plans, in principle, making the following</p> </td> </tr> </table>		17/09970/FUL	Fairfield Farm College, High Street, Dilton Marsh	<p>New 63 x 21m indoor horse arena with viewing area and WC and kitchen facilities, 11 no horse loose boxes, 20 x 40 m external horse arena, lean to farm store, car park for 66 cars and 10 minibuses/horse trailers, enlarged drainage pond, extended access road</p> <p>Dilton Marsh Parish Council supports the plans, in principle, making the following</p>
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			<p>comments:</p> <ul style="list-style-type: none"> • The plans would generate a significant number of traffic movements in the village and members felt that detailed attention would need to be given to the impact of the proposals on the highway and careful consideration given as to how the development could mitigate its impact on highway issues, such as: <ul style="list-style-type: none"> ○ The fact that the village centre is already congested and the increase in traffic movements would exacerbate this problem ○ The location of traffic calming measures close to the access to the college and the impact in terms of noise and congestion of additional vehicle movements traversing the humps and chicane ○ The fact that the access to the site is narrow and the college already suffers congestion issues with vehicles sometimes being forced to reverse out onto the busy High Street ○ The current use of the college and café already generates on street parking in unsuitable and potentially dangerous locations along the High Street • The proposals for the extension of the operating hours have the potential to create light pollution for neighbouring properties and members asked for consideration to be given to this impact of the development.
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b) Members agreed the comments to be sent to Wiltshire Council in respect of any planning applications received after 14 December 2017:

17/12194/REM	Land at Westbury Sailing Lake, Station Road, Westbury	Approval of reserved matters pursuant of Outline Permission 15/12551/OUT and Variation of Condition permission 17/01314/VAR for erection of 300 no. dwellings with public open space, play areas, teenage facility and associated infrastructure (matters relating to appearance, layout, landscaping and scale).
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		<p>Cllr Morland provided background information on the application. It was noted that the deadline for comment was 2nd February 2018 and it was therefore agreed to defer consideration of the application to the January meeting. It was agreed that the Clerk would endeavor to obtain a copy of the plans for members to view prior to the meeting.</p>									
	<p>c) To consider any further planning matters and updates not appearing elsewhere on the agenda including the expired consultation on the Wiltshire Council Local Plan - the Clerk apologised for the Local Plan consultation not being listed as an agenda item at the November meeting. Cllr Morland provided information on the Local Plan consultation, expressing his disappointment that so few parish and town councils had submitted comments.</p> <p>d) Premises licence application – to consider representations on an application for a premises licence at Fairwood Lakes Holiday Park Ltd, Fairwood Road, Dilton Marsh – <i>information previously circulated, application for films/live and recorded music/performance of dance, late night refreshment and supply of alcohol</i>. Members retrospectively approved comments submitted prior to the meeting due to the consultation deadline (proposed Cllr Jarvis, seconded Cllr Howells - copy of submission and acknowledgement from Wiltshire Council previously circulated). It was confirmed that the Council would need to organise a member to attend the Licensing Committee meeting and speak to the submitted representation. The clerk would advise members when notification of the Committee meeting was received.</p>										
<p>2322</p>	<p>Planning decisions, appeals and enforcements Members noted the planning and enforcement decisions, notices and updates as listed:</p> <table border="1" data-bbox="311 1285 1542 1801"> <tr> <td data-bbox="311 1285 548 1434">17/09417/FUL</td> <td data-bbox="548 1285 863 1434">6 Clearwood, Dilton Marsh</td> <td data-bbox="863 1285 1542 1434">Single storey timber orangery to rear Approve with conditions</td> </tr> <tr> <td data-bbox="311 1434 548 1619">17/08769/FUL</td> <td data-bbox="548 1434 863 1619">22A Fairwood Road, Dilton Marsh</td> <td data-bbox="863 1434 1542 1619">Proposed side extension and reconstruction of existing roof Approve with conditions</td> </tr> <tr> <td data-bbox="311 1619 548 1801">17/09926/FUL</td> <td data-bbox="548 1619 863 1801">Fairwood Cottage, 36 Fairwood Road, Dilton Marsh</td> <td data-bbox="863 1619 1542 1801">Erection of oak framed detached ancillary annex to garden area Approve with conditions</td> </tr> </table>		17/09417/FUL	6 Clearwood, Dilton Marsh	Single storey timber orangery to rear Approve with conditions	17/08769/FUL	22A Fairwood Road, Dilton Marsh	Proposed side extension and reconstruction of existing roof Approve with conditions	17/09926/FUL	Fairwood Cottage, 36 Fairwood Road, Dilton Marsh	Erection of oak framed detached ancillary annex to garden area Approve with conditions
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<p>2323</p>	<p>Neighbourhood Plan a) Members received an update on a meeting of the Neighbourhood Plan Steering Group held on 30th November 2017 (minutes previously circulated, approved for accuracy and adopted – proposed Cllr Hutt, seconded Cllr Harris) and Cllr Hutt</p>										

reported that the meeting had been well attended. It was noted that a few members had dropped out of the group. Attention was drawn to the actions agreed and it was reported that a meeting with the Wiltshire Council liaison officer had still not been arranged. It was noted that the working groups for each area of the plan had been very active and a shared platform for information had been established. Cllr Morland expressed disappointment that the liaison officer from Wiltshire Council had not yet attended a meeting; this view was supported by the members of the Steering Group. Cllr Morland reported that the Hilperton Neighbourhood Plan had just been issued for public consultation and would be a significant document for the Steering Group to refer to.

- b) Members discussed a recommendation from the Steering Group that the Prince of Wales pub be considered for listing as an Asset of Community Value (guidance note previously circulated) and this was resolved (proposed Cllr Irving, seconded Cllr Hutt) and the Clerk instructed to submit the necessary nomination form to Wiltshire Council.

2324

Finance

- a) Council expenditure as listed below was approved (proposed Cllr Irving, seconded Cllr Hutt).
- b) The clerk reported that the bank signatory arrangements had been updated, subject to the provision of additional information from Cllr Irving.
- c) The clerk reported that the budget/precept setting for 2018/19 would take place at the January meeting and the relevant papers and information would be provided with the agenda.

Clerks Salary	December 2017	£437.90
Clerks expenses	December 2017	£76.82
HMRC PAYE	December 2017	£109.50
Dilton Marsh Memorial Hall	Hall hire	£85.00
Royal British Legion	Poppy wreath	£100.00

2325

Highways and Environment

- a) To note any progress on highway and environment projects – Cllr Howells reported on the meeting with Wiltshire Council, which Cllr Wickham had referred to earlier in the agenda. Cllr Howells drew attention to several elements which had caused concern – including the timing of the meeting given residents work hours, the matter of the remedies proposed to address pedestrian issues and the minimal changes and additions which had been developed to address these. Cllr Howells expressed the view that the plan had already been decided before the meeting given the fact that Wiltshire Council had indicated the residents needed to accept the tabled plan or accept that the works would not happen and the funding would be lost. Cllr Howells felt that the scheme was an improvement but still remained unsatisfactory. No answer had been received relating to the stability of the bridge and the impact of works thereon. It was expected that the scheme would progress in March/April 2018 and would be kept under review. A raised traffic cushion at either end of the chicane had been suggested but a resident close to the location for the proposed chicane had expressed concern that this would create a noise disturbance. It was noted that it had been a difficult process to reach this point. Cllr Howells expressed major concern at the

	<p>safety of pedestrians along Tower Hill. Cllr Hutt confirmed that Wiltshire Council had agreed to monitor the scheme after implementation.</p> <p>b) To note any matters needing attention and to agree the actions necessary – Cllr Harris reported that a meeting had been arranged with Chapsmanlade parish regarding the Speed Indicator Device on the 10th January in the café and the Traffic Action Group was meeting with the Chairman of the Norton St Philip Traffic Action Group on 3rd January 2018 at 9.00 am in the Hall. It was reported that the police had carried out a speed check in Dilton Marsh and not found any driver exceeding 27mph. Cllr Harris was checking this. The Chair reported that there had been several reports regarding the sunken drain at the end of Fairwood Road into the trading estate and this was now at lethal level. The postcode BA13 3SN would be reported by the Clerk. Cllr Short reported on resurfacing of the Hollow noting that the carriageway had reduced again due to the leaves and the rain and it was agreed to ask for the road sweeper to attend. The visibility at the top of the Hollow to the left towards Tower Hill was noted to be non existent and it was agreed to ask Wiltshire Council to attend to this and carry out works to the hedge, which was blocking the view.</p>
2326	<p>Parish Projects</p> <p>Members received updates on:</p> <p>a) Defibrillator – the Clerk reported that the order had been placed and delivery was expected early in the New Year.</p> <p>b) Telephone box – the Clerk reported that no further suggestions had been received for the use of the kiosk. Cllr Jarvis reported that she had seen a kiosk being used as a mini food bank. Cllr Harris reported that a member of the Neighbourhood Plan Steering Group had suggested using it to advertise local businesses. The options for the use of the kiosk would be referred to the NPSG for further discussion and trial. It was noted that Cllr Johnson was due to provide a report on the condition of the kiosk at the next meeting in January 2018.</p>
2327	<p>Dilton Marsh Playing Field</p> <p>a) Dilton Marsh Play Area – members received the project completion report on the installation of new play equipment, noting that the contractor was returning to site on 22nd December 2017 to carry out works to the drain and would return in the spring to carry out further repairs to the playing field surface.</p> <p>b) Playing Field – Cllr Hutt reported on issues relating to access to electricity and vehicular access – referred from September meeting and it was agreed that the access from the car park onto the field would need to be reviewed in the spring. Cllr Hutt would provide information on the electrical issues in due course.</p>
2328	<p>Council Reports</p> <p>a) The Chairman – reported that the war memorial had been cleaned and positive comments had been received. The work had been well received. It was reported that the work on the railway platforms was currently in abeyance as a different drilling method was required. The planned work over the Christmas period would not now take place.</p> <p>b) Members:</p> <p>a. Cllr Jarvis reported that she had received concern from a member of the public that the new play equipment would be susceptible to fire.</p> <p>b. Cllr Howells asked for a disability parking space at the Memorial Hall. It was confirmed that this was in hand. Cllr Howells also asked for consideration to be given to a bike rack. Cllr Hutt responded that the location for this would need to be carefully considered given the lack of</p>

	<p>parking space and the emergency exits. Cllr Hutt would raise this at the next Memorial Hall Committee meeting. She reported that a new storage facility was being established and the garden being cleared so there would be opportunity. Cllr Morland suggested that a bid could be made to the Area Board for funding for a bike rack.</p> <p>c) The Clerk – no report</p>
<p>2329</p>	<p>Correspondence Mrs Lynda Jones re: new play area (circulated via email). Mr T Coutts-Britton re: new play area (circulated via email). Both items of correspondence were discussed and it was agreed that the Clerk would respond in line with Council policy:</p> <ul style="list-style-type: none"> • requesting incidents of anti-social behavior be reported to the police and copied to the parish clerk • asking RAPID to liaise with the youngsters and develop a dialogue • informing residents that the equipment was specially treated to reduce the risk of fire • confirming that a new sign was being arranged and the age range of the play area would be confirmed and information relating to this would be publicised in Dilton News • confirming that the placement of the bench was currently being considered by RAPID and the comments made in relation to its location would be noted and considered
<p>2330</p>	<p>Meeting schedule Members noted the date and time of the next meeting as Thursday 18th January 2018 at 7.30pm.</p>

There being no further business the meeting was closed at 9.40 pm.